Plan of Action
2014-2015
What is this Program and Why do We Have It?

- The New POA explains in easy to understand language why we have this program and why it is important in support of our mission and goals.

What Can You Do to Work the Program?

- Each Program has suggestions to help members understand how they can actively work the program along with ideas to get them started.
Something for Everyone!

Each Program’s Suggestions Provide a Path for All

- **Departments**
  Direction and ideas are provided to Departments to enable all to participate in mission focused activities related to that program’s initiatives.

- **Units**
  Activities more suited to larger groups are structured to allow units to come together in support of a project or event.

- **Members**
  The New POA lists several suggested activities that allow individual members to work program initiatives.
Reporting Expectations

- **Program Mid Year Reports**

  **Standardized Dates:** Each department chairman must submit a narrative report to the divisional chairman with a copy to the national chairman, postmarked or emailed by January 2, 2015.

- **Program Year End Reports**

  **Standardized Dates:** Each department chairman must submit a narrative report to the divisional chairman and a copy to the national chairman, postmarked or emailed by May 15, 2015.

  **Simple Questions:** Each program POA has several simple questions that should be answered as part of the year end narrative department report.

- **Department Impact Numbers Year End Report**

  Each department chairman must submit through their department reporting chain numbers and dollars as appropriate to assure the numerical and financial contributions from their program are included on the comprehensive department year end report that is sent to National. This report is due to National Headquarters ALAReports@ALAferveterans.org by June 1, 2015.
Program Awards

Each program offers several award opportunities for units and departments. You should encourage your department chairman to review the requirements and make sure that this information is distributed throughout the department network.

Million Member Award

The Million Member Award is available within each program initiative and will be presented to the best unit or department chairman in each division that demonstrates how working the mission of that program engaged, retained and attracted members to grow membership in the unit.

National Presidents Award for Excellence

Details and requirements can be found in the Plan of Action

**Unit Awards:** Five Units will be recognized

**Department Award:** One Department will be recognized

Submissions are due to: natlpres@ALAfForVeterans.org by June 1, 2015
Organization of the

- Mission Outreach Committees
- Member Support Committees
- Administrative Committees
- Development Committees
Questions, Comments, Suggestions?