



The American Legion Auxiliary is extending its administrative year through our 2021 National Convention due to the COVID-19 pandemic. Please save your 2019-2020 reports and add the great work you will continue to do throughout the 2020-2021 year.

## 2019 - 2021 Annual Supplement to the Programs Action Plan Community Service

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\*\*For the most up-to-date contact information, please visit the Community Service Committee page at [www.ALAforVeterans.org](http://www.ALAforVeterans.org).



## What is this program, and why do we have it?

By being visible in our localities, the Community Service program demonstrates who we are, what we do, and why we matter.

## Community Service Program Awards Deadlines and Submission Requirements:

Taking the time to share a favorite story about the positive impact you or someone you know has had on our mission is worth doing! It helps us tell the world who we are, what we do, and why we matter. Just follow these simple steps to add your part to our national success story:

- 1) Please follow instructions as you fill out the National Report and Awards Cover Sheet found in the awards section of the Annual Supplement to the Programs Action Plan.
- 2) Provide details/examples about the activity as outlined in the 2017-2022 Programs Action Plan.
- 3) Make sure to include your data from 2019-2021 in your report.

National Report and Awards Cover Sheet, deadlines, and Community Service committee contact information may be found on the Community Service committee page on the national website, [www.ALForVeterans.org](http://www.ALForVeterans.org).

- A. **Unit Award:** Most Outstanding Unit Community Service Program (per division)
  - Deadline June 1, 2021
  - Send to national division chairman postmarked or emailed by 5 p.m. EST on the deadline listed above.
- B. **Department Award:** Best Department Community Service Program (per division)
  - Deadline June 1, 2021
  - Send to national division chairman postmarked or emailed by 5 p.m. EST on the deadline listed above.

## Community Service Reporting

### Mid-Year Reports

Mid-Year reports reflect the program work of units in the department and are intended as an opportunity for mid-year correction. Each department Community Service chairman is required to submit a narrative report by **January 5, 2021** to the division Community Service chairman, plus copy the national Community Service chairman.

### Year-End Reports

Annual reports reflect the program work of units in the department and may result in a national award for participants if award requirements are met. Each department Community Service chairman is required to submit a narrative report by **May 15, 2021** to the division Community Service chairman, plus copy the national Community Service chairman. Members and units should follow their department's protocol and deadlines for report submissions at the department level.



***Special 100<sup>th</sup> Anniversary History Program Facts:***

The national Community Service committee was established in 1926, during the term of Past National President Adalin Macauley of Wisconsin. In 1934, during the term of Past National President Tess Carlson of Minnesota, a campaign was launched to make “good” books available to more Americans. The Community Service committee carried out this program.